



VCS Volunteer Clearances

The Commonwealth of Pennsylvania requires all volunteers to submit background checks. Valley Christian School is dedicated to keeping our children safe and will only allow volunteers with the proper clearances to participate.

We recommend that all parents go through this process immediately so you are ready to participate when needed!

Volunteer clearances are required if parents or family members intend to help here at school in any way (this includes chaperoning field trips, hot lunch, homeroom parents, and serving our students in any other way.) For volunteers, there is no charge for the PA Child Abuse History and PA Criminal History Clearances. There is a fee for the FBI fingerprint, if applicable. All necessary instructions can be found at: http://www.keepkidssafe.pa.gov/cs/groups/webcontent/documents/document/C_135249.pdf

Required are:

- a. Child Abuse History Clearance: www.compass.state.pa.us/CWIS
- b. PA Criminal Record Check: <https://epatch.state.pa.us/Home.jsp>
- c. **ONLY if you have lived in PA for less than 10 years, or have moved in and out of the state in the last 10 years - FBI Fingerprinting:**
<http://keepkidssafe.pa.gov/resources/clearances/fbifinger/index.htm>

Once you have obtained your clearance forms, a copy must be sent to the VCS office, to the attention of Iris Lee, to keep on file at school.

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