

Below are answers to frequently asked questions about continuous enrollment.

- **Why does enrollment matter? Why do we go through this every year?**

VCS leadership does a lot of planning to ensure that we are prepared to fulfill our mission excellently every year. Until VCS families “sign on the line” that they are coming back each year, we cannot make solid plans for staffing, programs, materials, curriculum, and facility usage. We take the stewardship of tuition dollars entrusted to us every year very seriously. We want to invest these tuition dollars wisely so that we can provide the best education possible for our students.

- **What do I get out of this?**

Simplicity. Guaranteed placement, with little to no annual online forms and paperwork. With increasing enrollment, we are currently either at or near waitlists. By opting into continuous enrollment, you will be locking down a seat for your child until graduation.

- **I have no plans to change schools for my child, and almost everyone comes back year after year. Can't I just keep them at VCS until I notify the school otherwise?**

Rather than an opt-in annual re-enrollment process, VCS's annual re-enrollment is an opt-out process. In other words, if you are coming back after signing your continuous enrollment agreement, you will never have to worry about enrollment again.

- **When do I update my family information on FACTS Family Portal?**

Please make updates as soon as possible throughout the school year and certainly at the start of the school year. When there is a change in family or personal information (i.e. address, phone, email, emergency contacts, and medical information), please immediately log onto FACTS Family Portal via a desktop computer and make the changes. Feel free to contact the school office if you have any problems or questions.

- **What do I do if I have tuition assistance?**

Tuition Assistance applications from your FACTS Tuition Management account need to be completed by May 1<sup>st</sup>, following the IRS tax deadline. Begin your application any time after February 1. We recognize that scholarship awards come at various times each year. VCS will work with you; please contact the school office with any questions or concerns.

- **What about unique circumstances? I'm planning to keep my child at VCS until 8th grade. But what if God has other plans?**

We have built flexibility into this contract. For major life changes/unique circumstances like moving 25+ miles away from our school, if VCS can no longer meet your child's educational needs, if we ask your family to leave, or if there is some unforeseen circumstance that our Head of School approves, there will be flexibility in this continuous enrollment agreement.